



T. 01522 788395
E. enquiries@bassingham.school.org
W. bassingham.school.org

Returning to School – September 2024

Dear Parents/Carers,

I hope everyone is having a wonderful Summer! This letter aims to outline important information for the new academic year at Bassingham Primary School. Staff are very much looking forward to welcoming pupils back into school and it will be great to see all of your happy faces at the school gate on **Wednesday 4th September 2024**.

School Day Timings

Start of the Day (8.50am – 9.00am)

- Both the small gate next to Tree Tops and the side gate next to the Tennis Courts will be opened at 8.50am
- Pupils will walk sensibly straight to their classrooms to begin a Morning Activity as part of our 'Trickle Time'
- Parents are also welcome to accompany their children to the correct classroom
- Teachers will still be available from 8.50am – 9.00am each morning
- If you need a 'quick chat' with them, please pop down to classrooms between these times
- All parents are to leave the school site promptly via either gate
- Both school gates will be closed just after 9.00am

To support transition for our new Reception Class, Mrs McClymont and Mrs Markham will meet our new Reception Class at the side gate next to the Tennis Courts to support them with this transition.

End of the Day (3.20pm – 3.40pm)

- Both the small gate next to Tree Tops and the side gate next to the Tennis Courts will be opened at 3.20pm
- Once on site, parents/carers need to wait directly outside classrooms
- For parents/carers arriving by foot, we would encourage arrival and exit via the small gate next to Tree Tops
- This will ensure the busy car park can be avoided if you are not driving
- At 3.25pm, pupils in the Reception/Year 1 (Mrs McClymont), Year 1/Year 2 (Mrs Panting) and Year 2/Year 3 (Mrs Brown) classes will be dismissed via classrooms
- At 3.30pm, all remaining classes will be dismissed via classrooms
- Once collected, please leave the site promptly via any of the gates outlined above
- Both gates will be locked at 3.40pm
- After collection, it will remain the responsibility of parents/carers to navigate the car park safely

School Field

A full revamp of our school field has taken place during the Summer. This will allow us to play competitive sports fixtures against other schools and also provide the children with a purposeful space for PE lessons and playtimes. The field will take some time to rejuvenate and will be out of use for at least the Autumn Term. During drop-off and collection, please ensure all children stay off the field to give it the best chance of fully repairing. Thank you for your support with this.



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Headteacher
Mr Sam Betts

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Lincoln Road
Bassingham
Lincoln LN5 9HQ

Find us on 
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Class Names, Teachers and Locations

Bees	Reception/Year 1	Mrs McClymont	Reception Classroom
Owls	Year 1/Year 2	Mrs Panting	Former Year 2 Classroom
Foxes	Year 2/Year 3	Mrs Brown	Former Year 1 Classroom
Butterflies	Year 3/Year 4	Miss Hatfield	Year 4 Classroom
Deer	Year 5	Miss Neall	Year 5 Classroom
Robins	Year 6	Miss Wiltshire	Year 6 Classroom

School Uniform Expectations

As we return to school for a new academic year, it is important that children continue to wear the Bassingham Primary School uniform. Below is a detailed overview of the school's expectations regarding school uniform. Unless highlighted in bold, all of the items listed **do not need to be branded** with the school logo.

Standard Uniform:

- Black or navy shoes (no heels or trainers)
- Black, white, grey or navy socks/tights
- Black, grey or navy trousers/skirts/pinafore
- Pale blue or white polo shirt
- Navy blue sweatshirt or cardigan **with school logo** (no hoodies)

Summer Uniform (optional):

- Black, grey or navy shorts
- Blue and white checked dress with white socks

PE Kit:

- Black or navy shorts/jogging bottoms
- White t-shirt
- Plimsols (indoors) or trainers (outdoors)
- Plain navy sweatshirt or hoodie

PE Days

Teachers will communicate with parents during the first week back at school regarding PE days for each class. On days where children have PE lessons, they are encouraged to come to school in their PE kit as this will maximise lesson time. As the weather gets cooler later on in the year, children are more than welcome to wear a plain navy sweatshirt or hoodie to keep warm!



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Water Bottles

All children will need to bring their own water bottle from home on a daily basis and these need to be clearly labelled. At the end of each day your child will bring their water bottle home to wash. As part of our Healthy School status, we would prefer children to drink water. However, in circumstances where some children will not drink water, heavily diluted cordial or squash can be provided as an alternative.

Parent/Carer Permissions

Year 6 children have previously been allowed to arrive at school and/or leave school by themselves. If this applies to your child, please ensure you call the school office and give verbal permission for this arrangement. If this permission is not given, children will be kept at school and parents will be called.

If your child/children are being collected by a different adult or parent to normal, you must inform the school office. Teachers will not allow pupils to be collected by a different adult unless the school office have been informed. This is to ensure the safety and welfare of our pupils.

Meet the Teacher

Our first event in collaboration with parents will be our **Meet the Teacher** evening being held on **Wednesday 11th September** (teachers will confirm this via Parent Hub nearer the time). Class teachers will share a wide range of key information with parents regarding the year ahead. This will include everything from curriculum overviews and homework expectations to communication and class pages! Please see more details below:

- To ensure maximum parental attendance, there will be two meeting times to choose from at **3.45pm** and **5.00pm**
- This will also allow parents with more than one child to attend both meetings
- For the 3.45pm meeting, children will leave as normal at the end of the school day
- Please arrive back at school via the main office at 3.45pm and make your way to the relevant classroom
- For any parents requiring childcare for the 3.45pm meeting, we will have a film playing in the school hall
- This will kindly be staffed by some of our Teaching Assistants allowing as many parents to attend as possible
- The meeting will last around 30 minutes, please collect your children and leave via the school office once finished
- For the 5.00pm meeting, please arrive via the main office at 5.00pm and make your way to the relevant classroom
- There will be **no childcare available** for this meeting time
- The meeting will last around 30 minutes, please leave via the school office once finished

Lines of Communication

Please find a reminder below of our preferred lines of communication between home and school. This is to ensure clarity over who to contact regarding any worries or queries.



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Class Teachers – if you have a concern or query, then please contact your child’s class teacher in the first instance. Most minor matters can be dealt with quickly and effectively each morning. If you require a longer or confidential conversation with a class teacher, this can be arranged via the school office or at the end of the school day at the gate.

Mrs. Panting (Lower School Lead) – if your concern or query has not been resolved and your child is in Bees, Owls or Foxes class, please arrange to discuss matters further with Mrs. Panting. This can be arranged via the school office if needed.

Miss Wiltshire (Upper School Lead) – if your concern or query has not been resolved and your child is Butterflies, Deer or Robins class, please arrange to discuss matters further with Miss Wiltshire. This can be arranged via the school office if needed.

Mrs McClymont/Mr Betts (Deputy Headteacher/Headteacher) – if you have been through the relevant channels of communication above and your concern or query has not been resolved, please arrange to discuss matters further with Mrs McClymont or Mr Betts. This can be arranged via the school office if needed.

FOBs Fundraising

Just a reminder that we are currently fundraising for our new Trim Trail and looking for support from local businesses as well. Support of local businesses and members of the community enable us to fundraise and continue to provide activities and resources to benefit the children and support their education. We are aware that many businesses are keen to support local projects via community grants and donations.

If this is something you might be able to support with, please contact enquiries@bassinghamschool.org to discuss further. We have also created a Go Fund Me page where donations can be made directly to Friends of Bassingham. Please share this as far and wide as possible! [Go Fund Me - Bassingham Primary School](#)

I look forward to welcoming back the whole school community on **Wednesday 4th September 2024**. Please make the most of your last few days of the summer holidays, making memories and having fun!

Yours Sincerely,

Mr. S. Betts
Headteacher



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